

**RECYCLE AND RECEIVE YOUR \$10.00 DEPOSIT REFUND: “CARTRIDGE RETURN POLICY”**

1. **ALL CARBON MUST BE REMOVED FROM THE CARTRIDGE.** Remove tape from top of cartridge, remove silver ring on top, may need to tap off, pour carbon out and discard. **(DO THIS OUTDOORS, IF POSSIBLE)**
2. ALL METAL PIECES MUST BE RETURNED, INCLUDING PARTICLE FILTER SCREEN AND SPRINGSTEEL/WIRES. DO NOT REMOVE THESE.
3. USE THE SUPPLIED LABEL FOR OUTSIDE OF BOX.
4. RETURN YELLOW COPY OF INVOICE INSIDE BOX.
5. GIVE BOXED CARTRIDGES TO ANY DHL DRIVER, DHL DROP BOX (IF IT WILL FIT) OR TAKEN TO ANY OFFICE MAX –**COPY MAX SECTION. RETURN SHIPPING IS FREE!!!**

**ALL THE ABOVE RETURN CONDITIONS MUST BE MET OR YOU WILL FORFEIT YOUR DEPOSIT**

For further assistance, you can contact DHL at 1-800-Call-DHL (1-800-225-5345) or visit their website at [www.DHL.com](http://www.DHL.com).